



Application Checklist for Roofing Rehabilitation Program 2022-2023

Basic Criteria

To be considered for our programs, homeowners must meet the following criteria:

- ✓ **You must be the legal property owner and the home must be located in Manchester, CT**
- ✓ **You must currently have lived in the home for 5 years and plan to remain living in the home for at least the next 5 years**
- ✓ **You must be low-income and reasonably unable to complete the work on your own**
 - ✓ **You must be up to date on your taxes, mortgage, and sewer and water bill**
 - ✓ **Priority is given to those with an active leak and must be able to show and have verified with contactor and program administrator the active leak in the house**

- Application Part 1
- Application Part 2
- Income information
 - Documentation for all income sources – Everyone who lives in the home must supply income verification and documents. Sources of income may include 3 most recent paystubs, social security, pension, unemployment etc.
 - Most recent filed IRS Form 1040
 - Copy of recent checking and savings account statements-3 months
- Copy of your most recent mortgage statement showing \$0 past due balance
 - Submit all application materials to:
 - Rebuilding Together of Manchester
448 Tolland Turnpike
Manchester, CT 06042

FY 2022 INCOME LIMITS (June 2022) The total annual income (adjusted or estimated) of an eligible family or household must not exceed the corresponding limits in the Low/Moderate income block shown below. Family or Household Size Low/Moderate Income Limits (80% of Area Median¹) 1 person \$62,600, 2 persons \$71,550, 3 persons \$80,500, 4 persons \$89,400, 5 persons \$96,600, 6 persons \$103,750, 7 persons \$110,900, 8 persons \$118,050. Household: A household means all the persons who occupy a housing unit. The occupants may be a single family, one person living alone, two or more families living together, or any other group of related or unrelated persons who share living arrangements. A Family means all persons living in the same household who are related by birth, marriage or adoption. Adjusted Gross Income: As defined for purposes of reporting under the Internal Revenue Service (IRS) Form 1040 for individual Federal annual income tax purposes. Estimate the annual income of a family or household by projecting the prevailing rate of income of each person at the time assistance is provided. Estimated annual income shall include income from all family or household members (including Social Security, SSDI, unemployment, child support, etc.) as applicable. Income or asset enhancement derived from the CDBG-assisted activity shall not be considered in calculating estimated annual income.